



Person Specification

Job Title: Teaching Assistant

Hours: Mon – Friday 8.30am - 11.45am 12.30pm – 4pm

Responsible to: Mrs Todd

Category	Essential	Desirable	Method of Assessment
Application	Well presented application form and supporting statement.		Application form Personal statement
Qualification	<p>The Teaching Assistant should have:</p> <ul style="list-style-type: none"> • Good basic education to GCSE level in literacy and numeracy, or the equivalent; • NVQ Level 2 childcare qualification or above • GCSE in Maths and English Grade 4 or above <p align="center">OR</p> <p>Two years minimum experience as a teaching assistant, with evidence of training</p>	NVQ Level 3 childcare qualification or above	Application form Personal statement Certificates
Experience	<p>The Teaching Assistant should have:</p> <ul style="list-style-type: none"> • Experience of working with Early Years • Some experience of working with children who have a wide variety of educational needs 	.	Application form Personal statement Task References
Knowledge and Skills	<p>The Teaching Assistant should have knowledge and understanding of:</p> <ul style="list-style-type: none"> • The needs of young children; • Child development and the ways in which children learn; • Supporting children with special education needs; • Behaviour management strategies; • Equal opportunities; • Safeguarding, including child protection issues 		

Skills	<p>The Teaching Assistant will be able to:</p> <ul style="list-style-type: none"> • Support children on an individual basis, in small group and whole class work; • Explain tasks simply and clearly and foster independence; • Teach new concepts as agreed with the class teacher; • Monitor, record and make basic assessments about individual progress • Supervise children, and adhere to defined behaviour management policies; • Work with guidance, but under limited supervision; • Liaise and communicate effectively with others; • Demonstrate good organisational skills; • Reflect on and develop professional practice; • Identify gaps in their own experience that they need help in filling; • Display work effectively, and make and maintain basic teaching resources. <p>Experienced in supporting children with social, emotional and mental health needs</p>	
References	<p>Fully supported without reservation</p>	