Vane Road Primary School

Personal Specification – Early Years Teaching Assistant Level 3

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|  | **Essential** | **Desirable** | **Method of Assessment** |
| **Qualifications and training** | * Relevant qualification at NVQ 3 or equivalent qualification in a relevant discipline
* Have a good general knowledge and understanding of Early Years learning
 | * Qualification in a specific area of learning or SEN
* First aid certificate
 | Application formCertificates |
| **Experience** | * Current experience of working within an Early Years Setting
* Had experience of working with individuals, groups
* Current experience of planning and evaluating learning experiences
* Currently involved in planning of learning for individuals, groups and whole class
* Experience of working with children with general and specific learning difficulties
 | * Experience of delivering Letters and Sounds
* Experience delivering intervention programmes
 | Application formInterviewReference |
| **Skills, knowledge and aptitude** | * Excellent knowledge and Understanding of the Early Years Framework
* Ability to relate well with children and adults
* Be an excellent role model for all children at all times
* Ability to use own skills to support pupils’ learning
* Good written and oral communication skills
* Ability to work flexibly either on own or as part of a team
* Enthusiasm and ability to use initiative
* Ability to contribute to meetings and liaise with other agencies
* Willingness to undertake further appropriate training as required by the Headteacher
 | * Knowledge of Bug Club reading scheme
* Have Child Protection training
* Working knowledge of national curriculum
* Use ICT effectively to support teaching and learning
 | Application formInterviewReference |
| **Additional Factors** | * Approachable manner, reliable, conscientious, articulate
* Sensitive to the needs of vulnerable children and their parents
* Commitment to achieve high standards and to continuing personal and professional development
* To have a creative approach to children’s learning including the ability to create an effective learning environment
* High level of confidentiality and discretion
* Enthusiasm and drive.
* Calm approach with high expectations
* Possess excellent behaviour management skills within an Early Years setting
 | * Willingness to get involved in school life and support extra-curricular activities
 | InterviewReference |