

WOLSINGHAM SCHOOL

PERSON SPECIFICATION: PROGRESS COORDINATOR/SECOND IN MATHEMATICS

EDUCATION, QUALIFICATIONS & TRAINING

	Essential	Desirable	Method of Assessment
• Degree in Mathematics or related subject.	Yes		Application Form
• Qualified Teacher Status	Yes		Application Form

EXPERIENCE

	Essential	Desirable	Method of Assessment
• Successful experience of teaching Mathematics or a related subject in the secondary phase.	Yes		Application Form Reference Interview
• Evidence of commitment to own professional development.	Yes		Application Form Reference Interview
• Working effectively as a form tutor.		Yes	Application Form Reference Interview
• Development of Schemes of Learning across Key Stages.		Yes	Application Form Reference Interview
• Successful experience of teaching Mathematics at GCSE level.	Yes		Application Form Reference Interview

KNOWLEDGE, SKILLS & APTITUDES

	Essential	Desirable	Method of Assessment
• Knowledge of KS3 Mathematics curriculum and current KS4 specifications.	Yes		Application Form

			Reference Interview
<ul style="list-style-type: none"> • Use of assessment information to improve student progress. 	Yes		Application Form Reference Interview
<ul style="list-style-type: none"> • Ability to plan and resource effective interventions. 	Yes		Application Form Reference Interview
<ul style="list-style-type: none"> • Competent user of ICT. 	Yes		Application Form Reference Interview
<ul style="list-style-type: none"> • Experience of marking and moderation procedures. 		Yes	Application Form Reference Interview
<ul style="list-style-type: none"> • Ability to work effectively and supportively as a member of the school team and to lead others to do the same. 	Yes		Application Form Reference Interview
<ul style="list-style-type: none"> • Ability to work with the team to develop our mathematics teaching even further and to create and share resources. 	Yes		Application Form Reference Interview
<ul style="list-style-type: none"> • Ability to track students' progress and support them to achieve even higher. 	Yes		Application Form Reference Interview
<ul style="list-style-type: none"> • Ability to work within and apply all school policies e.g. behaviour management, child protection, Health & Safety, Equal Opportunities etc. 	Yes		Application Form Reference Interview

PERSONAL ATTRIBUTES

	Essential	Desirable	Method of Assessment
<ul style="list-style-type: none"> • Ability to effectively manage behaviour in the classroom / undertake a full range of professional duties. 	Yes		Application Form Reference Interview
<ul style="list-style-type: none"> • Ability to enthuse, engage and motivate students and staff. 	Yes		Application Form Reference Interview

OTHER REQUIREMENTS

	Essential	Desirable	Method of Assessment
• Enthusiasm, energy and commitment.	Yes		Reference Interview
• A commitment to safeguarding & promoting the welfare of children and young people	Yes		Reference Interview
• A willingness to undertake additional training, keep up-to-date with developments and changes in good practice.	Yes		Reference Interview
• A commitment to equality of opportunity	Yes		Application Reference
• Excellent organisational skills.	Yes		Reference Interview
• Enhanced DBS check.	Yes		Application

Any relevant issues arising from references will be taken up at interview.

This organisation is committed to safeguarding and promoting the welfare of children and young people and expects all employees and volunteers to share this commitment.

The School Operates a No Smoking Policy