**West Cornforth Primary School**

**Teaching Assistant Grade 3 Personal Specification**

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| **PERSON SPECIFICATION** | **ESSENTIAL** | | **DESIRABLE** |
| **QUALIFICATIONS** | | * Educated Level 3 or equivalent * A-C grade in Maths and English or equivalent | Evidence of CPD linked to special educational needs |
| **KNOWLEDGE & EXPERIENCE** | | * Recent experience of working in a school with children of primary age, * Knowledge and experience of providing effectively for the needs of individuals * Knowledge of the statutory requirements of legislation concerning Health & Safety, SEND and Safeguarding * Experience of assessing, recording, monitoring & reporting of children’s progress | * Experience of planning for and working with children with a range of SEN needs in particular those with an ASD diagnosis |
| **SKILLS AND ABILITIES** | | * The ability to plan for, monitor, evaluate and review pupils progress * Sensitivity towards the requirements of children with Special Educational Needs * The ability to use ICT effectively in the classroom * The ability to work collaboratively and effectively in a team with staff, governors and parents * A high level of written and oral communication skills * Promotion of positive behaviour strategies * Ability to engage parents in the learning process | * An understanding of the SEN Code of Practice |
| **PERSONAL QUALITIES** | | * Enthusiastic and energetic * Team player * Calm and patient * Flexible and professional * Punctual and reliable * Committed to continued professional development |  |