

**Job Description**

**Job Title: Sessional Worker Targeted Youth Services**

**Salary Grade: Grade 3**

**SCP: 25-28**

**Directorate: Early Help**

**Job Ref No:**

**Work Environment: Agile**

**Reports to: Senior Practitioner Youth Offending Service**

**Number of Reports: 0**

**Purpose:**

To assess and manage cases with a degree of complexity and risk taking action to co-ordinate resources and support to maintain or improve the wellbeing of clients.

**Key Responsibilities:**

To work directly with children, young people and families in police stations and in community settings to provide support and interventions.

**Outreach Support**

* Supervise individuals or groups of young people undertaking community payback
* Support young people to attend appointments
* Complete paperwork including risk assessments for interventions in the community
* Complete paperwork and recording of police interviews with young people
* Deliver evidence-based child development programme
* Deliver health interventions, such as smoking cessation, where appropriate
* Work with colleagues in Early Help to offer appropriate support to improve outcomes
* Liaise with families and colleagues to ensure they are informed about issues; sign-post families to support available through the universal services

**Safeguarding and Child Protection**

* Ensure accurate, timely recordings on the Child’s individual file, analysing and reflecting on child’s process
* Follow Child Protection Procedures and liaise with the team around the child / care groups
* Develop professional, honest relationships with parents and children
* Contribute to the target to reduce the number of children looked after

**Training**

* Be a source of advice to colleagues and partners about the role of appropriate adult, their roles and responsibilities and support them to deliver effective early help in line with those agreed responsibilities

**Corporate Contribution**

* Support the Council and its partners during any relevant inspection, including Ofsted inspections, providing such performance data, documents and analyses as are requested. You will contribute to the Self-Assessment and other preparatory activities in respect of Early Help
* Promote the work of the Early Help Service among partners, celebrating success and encouraging improvements in service provision at all levels

Date : July 2017