



JOB DESCRIPTION

POST TITLE:	Level 3 / EAL Teaching Assistant - Brandling Primary
GRADE:	Grade E point 8
RESPONSIBLE TO:	EAL Lead Teacher and Head Teacher
RESPONSIBLE FOR:	Provision of EAL support to children across the school

Overall Objectives of the Post:

To work with pupils, families and staff to support the successful integration of EAL students into Brandling Primary School. To be responsible for the achievement and progress of pupils for whom English is an additional language.

Key Tasks of the Post:

1. *To provide English language teaching and support to meet the needs of children for whom English is an additional language. You will:*

- Provide appropriate pastoral support to newly arrived EAL pupils and their families.
- Carry out initial assessments of English language levels and needs of EAL pupils.
- Assist in the planning and preparation of lessons attended by EAL pupils.
- Work with colleagues to develop appropriate resources.
- Work either within the classroom, within small groups or on a one-to-one basis with EAL pupils to provide language support specific to the curriculum.
- Develop pupils' competence in English for both social and academic purposes
- Devise and implement teaching strategies that provide support and practice in talking, listening, reading and writing skills in English.
- Maintain records and provide reports of EAL pupils' progress at the school in accordance with the school assessment policy.
- Advise on specific provision for underachieving children learning EAL.
- Support colleagues to develop their knowledge of the linguistic, cultural and religious backgrounds of children and their families and the social and political factors which affect their lives

2. *You will also be required to:*

- Attend relevant school meetings and undertake personal professional development.
- Carry out data collection, analysis and interpretation
- Liaise with the EAL Lead Teacher to complete action plans and targets linked to school improvement

Brandling Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.



The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.