



South Tyneside Council

CHILDREN, ADULTS AND HEALTH

JOB DESCRIPTION

POST TITLE:	Sessional Worker - Care Leavers
POST NUMBER:	N/A
GRADE:	Band 3
RESPONSIBLE TO:	Children and Families Social Care Service/Team Manager, according to assignment
RESPONSIBLE FOR:	N/A

Overall Objectives of the Post:

To provide expertise by experience in a range of tasks and projects. You will work in a small team and the assignment will be discussed with you to agree the roles and tasks you will support. This job description provides an indication and examples of the types of work which are likely to be needed.

Key Tasks of the Post:

- 1. *Support the Children and Families service by sharing your insight and advice, and seeking the opinion of other children and young people. You will:***
 - Take an active role in the work you are assigned to by providing your insight, advice and suggestions.
 - Help to shape how we consult with children and young people. Presenting the views of children and young people to teams/ at meetings and events.
 - Work alongside children and young people from various forums in South Tyneside, for example, MAGIC (Children in Care Council) Health Champions.
- 2. *Support teams to improve services offered to children and young people including services for children looked after and Care Leavers. You will:***
 - Work in a small team looking at information such as policy or performance data and considering what this means for children and young people's experience.
 - Be involved in group sessions with a variety of stakeholders including other young people, Social Work Staff and other professionals.
 - Support children and young people and others to provide feedback to improve the service.
 - Contribute to the monitoring and evaluation of services including the WorkPlace.

3. Provide training and insight to representatives and staff. You will:

- Support recruitment of new staff members, volunteers etc.
- Support information and engagement sessions with elected representatives e.g. Councillors.
- Have involvement in training, providing expertise to help inform staff from Children's Services and partners such as Health, Education etc.

4. Communication

- Promote the views of care leavers and other individuals with experience of Children's Care Services in South Tyneside.
- Communicate clearly and effectively.

General

Sessional work will be offered on a task and/or project basis, and your role will be agreed with you to reflect your skills and expertise. There are some broad guidelines we all work within and you will be expected to:

- Be respectful of the experience and views of other children and young people at all times.
- Work within our guidelines for data protection and confidentiality - this means we ensure that personal data is not shared or misunderstood.
- Work within other Safeguarding policies and procedures as advised.

South Tyneside Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. Successful applicants will be required to produce an Enhanced Certificate of Disclosure from the Disclosure and Barring Service.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: AN/CL

Date: 8.08.19