**TEAM LEADER – PHOENIX PROGRAMME**

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| **CATEGORY** | **CRITERIA** | **MEASURE** |
| **EDUCATION/****QUALIFICATIONS** | A relevant teaching qualification e.g. Cert Ed, PTLLS, CTLLS or DTLLS or be willing to work towards. Excellent literacy and numeracy | AF/I/CAF/AC/I |
| **WORK EXPERIENCE** | Experience of: * Working with young and vulnerable persons
* Delivering training and development activities
* Mentoring and supporting others
 | AF/IAF/IAF/I |
| **SKILLS/ KNOWLEDGE/****APTITUDE** | Knowledge of: * Phoenix Programme
* Community safety at local, regional and national level

Ability to: * Prepare and produce comprehensive reports
* Carry out risk assessments
* Undertake administrative activities
* Develop and deliver effective presentations
* Work on own initiative and as part of a team
* Demonstrate effective time management skills to work to conflicting priorities, meet deadlines and targets.
* Demonstrate excellent interpersonal skills to enable liaison at all levels.
* Demonstrate well developed IT skills using Microsoft Office Suite.
* Effective planning and organisation skills.
* Maintain confidentiality
* Maintain a confident and resilient attitude in highly challenging situations.

Awareness of safe working principles and practices associated with Health and Safety. Awareness of the principles of Diversity and Equality. | AF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/AC/IAF/IAF/I |
| **OTHER** | Must be able to support other diversionary activity programmes, work to a flexible working scheme, which may include some weekends/evenings.**NB: This post will be subject to an enhanced DBS check prior to appointment** | AF/I |

# MEASURE CODE

AF - Application form

AC - Assessment centre

I - Interview

C - Certificates