



# South Tyneside Council

## CHILDREN, ADULTS AND HEALTH

### PERSON SPECIFICATION

**POST TITLE:** Assistant Head Teacher - (The Beacon Centre)

**GRADE:** L5 - L9

#### **[A] TRAINING AND QUALIFICATIONS**

	Essential	Desirable	Source A – application I – interview R – references P – presentation
Qualified teacher status	✓		A
Degree	✓		A
Recent participation in a range of In-service training relevant to the post of Deputy Head Teacher within the last 3 years	✓		A
Further Educational Qualification/NPQSL/Accredited SENCO		✓	A

#### **[B] EXPERIENCE OF TEACHING AND SCHOOL MANAGEMENT**

Applicants should be able to provide evidence that they have the necessary personal skills and abilities required by the post:

	Essential	Desirable	Source
Recent and successful responsibility in a school demonstrating impact on raising standards	✓		A, I, R
Significant knowledge of the primary OR secondary curriculum, current curriculum developments and the revised OFSTED framework for 2019	✓		A, I, R
Significant experience working with and supporting children with emotional and behavioural needs	✓		A, I, R
Experience of contributing to children's health care plans		✓	A, I, R
Involvement in monitoring and evaluating the quality of Teaching, Learning and Assessment	✓		A, I, R
Excellent classroom practitioner with proven experience of positive behaviour management strategies	✓		A, I, R
Experience of teaching across more than one key stage		✓	A, I, R
Experience of providing professional direction to the work of others through mentoring and performance management	✓		A, I, R
Experience of developing parental engagement in children's learning	✓		A, I, R

## [C] PROFESSIONAL KNOWLEDGE AND UNDERSTANDING

Applicants should be able to demonstrate a good knowledge and understanding of the following areas relevant to the specific phase.

	Essential	Desirable	Source
Proficiency of data analysis, evaluating tracking information and developing assessment procedures that impact on pupil outcomes	✓		A, I, R
A full understanding of systems and processes to improve staff performance	✓		A, I, R
Experience in supporting the implementation of effective school improvement plans	✓		A, I, R
A detailed knowledge of teaching and learning strategies and systems to support school improvement outcomes	✓		A, I, R
Knowledge and understanding of safeguarding procedures	✓		A, I, R
An understanding of the process of Educational Health Care Plans	✓		A, I, R

## [D] PERSONAL SKILLS AND ABILITIES

Applicants should be able to provide evidence that they have the necessary personal skills and abilities required by the post:

	Essential	Desirable	Source
A passion and motivation to work with vulnerable children	✓		I, R
Effective oral and written communication skills	✓		A, I, R
Be able to build effective teams and have consideration of the views of others	✓		I, R
High expectations of children's behaviour and learning	✓		I, R
Commitment to promoting equal opportunities and meeting the educational and social needs to all children	✓		I, R
Willingness to work in partnership with other staff, schools, key agencies and organisations	✓		A, I

## [E] OTHER REQUIREMENTS

	Essential	Desirable	Source
Application forms should be completed in full	✓		A
Personal statements within the application form should be clear and concise and no more than 3 sides of A4 (Font Size Arial 12)	✓		A
Must demonstrate relevant experience linked to the job description and person specification	✓		A
Expectation there will be a requirement to work across the primary and secondary school sites	✓		I
Full current driving licence or access to means on mobility support	✓		I
Enhanced clearance from the Disclosure and Barring Service	✓		DBS Check

**Please note: no CV's or additional information should be submitted other than that requested above, and will not be considered.**

## [F] CONFIDENTIAL REFERENCES AND REPORTS

	Essential
Written reference(s) only	✓
Confirming professional & personal knowledge, skills & abilities referred to above	✓
Positive recommendation from current employer	✓