**Framwellgate Moor Primary School**

**Teaching and Learning Apprentice**

**Job Description**

In your role as a Teaching and Learning Apprentice, you will play a pivotal role in the development of positive educational experiences for children with a range of needs in the school setting.   
Working with the support of qualified teaching and support staff you will be expected to contribute in the following areas among others:

**Support for Pupils:**

* Support learning of small groups or individuals with a range of needs
* Help with the care and support of pupils
* Contribute to the health and well-being of pupils
* Establish and maintain relationships with individual pupils and groups
* Be an effective model for pupil behaviour

**Support for the teacher:**

* Assist with classroom resources & Lesson Preparation
* Contribute to the management of pupils' behaviour, both in the classroom and on the playground, as required
* Provide support for learning activities
* Assist in the maintenance of a safe environment for pupils and staff
* Assist in the presentation of display materials
* Support teaching staff or senior colleagues with routine administration
* Adhere to and promote all company policies and procedures
* Ensure Health & Safety and hygiene of the KS1 is to a high standard

**Support for the school:**

* Monitor effective working relationships with colleagues and parents
* Contribute to the maintenance of pupil safety and security
* Review and develop their own professional practice
* Recognise confidentiality, child protection procedures, Health & Safety, and the policies of the Governing Body
* Be involved in extracurricular activities, (e.g. clubs, activities, trips, open days, presentation evenings)
* Assist with special activities in the school within school hours (e.g. sports days, plays, concerts, open days)