



South Tyneside Council

ECONOMIC REGENERATION

JOB DESCRIPTION

POST TITLE: Pavior

GRADE: Craft Banding

RESPONSIBLE TO: Construction Supervisor

RESPONSIBLE FOR: Road Works Labourers

Overall Objectives of the Post:

To be responsible for high quality installation of the full range of highways surfacing and paving materials, drainage and street furniture to correct line and level.

Key Tasks of the Post:

1. *You will be responsible for delivering a high quality, customer focussed service. You will:*

- Undertake a range of road works functions including excavation, laying and compacting coated and uncoated materials, laying of concrete and natural stone products, installation of street furniture, placing and finishing of concrete and installation of drainage works.
- Set out and work to line and level as required.
- Undertake basic traffic management associated with highway functions.
- Use and maintain a variety of construction tools and plant in accordance with current safe procedures.
- Undertake duties in accordance with current Health and Safety requirements.
- Undertake any other duties as required by a Supervisor.
- Complete site documentation and records as required.
- Take responsibility for the day to day running of the site.
- Work to set targets and deadlines.

2. *You will be responsible for contributing to a great team. You will:*

- Work with and support team members so that a high quality service is achieved consistently.
- Assist the Construction Supervisor and colleagues in maintaining effective working relationships between management, employees and trade unions.
- Work outside normal working hours as required.
- Attend all training courses as required.

3. *You will be responsible for making a corporate contribution. You will:*

- Assist in ensuring that all policies, practices, legislation and codes of practice are adhered to.
- Ensure that information is properly communicated.
- Be committed to equality and diversity policies.

All employees have a responsibility to undertake training and development as required. They also have a responsibility to assist, where appropriate and necessary, with the training and development of fellow employees.

All employees have a responsibility of care for their own and others' health and safety.

The above list is not exhaustive and other duties may be attached to the post from time to time. Variation may also occur to the duties and responsibilities without changing the general character of the post.

Reference: JM/KDS

Date: 08/08/2019