

USWORTH COLLIERY PRIMARY

Manor Road, Sulgrave, Washington, NE37 3BL

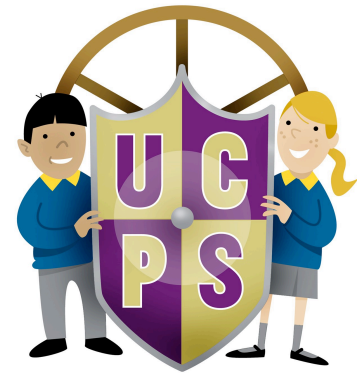
Tel: (0191) 417 8888

Email: info@usworthcolliery.co.uk

Web: www.usworthcolliery.co.uk @UCPrimary

Headteacher: Mr. Gary Wright

Number on Roll: 400



TEACHING ASSISTANT

Grade 3. Scale points 7-11. £19,554 - £21,166 (pro rata)

(Full Time, Permanent)

Dear Applicant

We are looking to appoint an excellent Teaching Assistant. The successful candidate will be joining a highly skilled and committed team of staff and governors who work together with our parents to provide the very best education we can offer for our children.

Completed application forms and accompanying letter of application should be returned to Gary Wright, Headteacher, **by 5pm on Monday 3rd September 2019** either as a paper copy or by email.

Alongside your completed forms, you should submit a letter of application, no more than 2 sides of A4, indicating what makes you an **excellent candidate** for our school. This should include relevant experience, special qualities and skills you could offer if appointed.

Interviews will take place towards the end of the **week beginning 3rd September 2019**. There will be a 2-stage interview process. You will be requested to plan and deliver a 20 minute session to a small group of children and reflect upon your session by providing short written feedback.

If successful at this stage you will be invited to a more formal interview. At interview, you will be asked to provide the interview panel with a **PORTFOLIO of evidence** of your skills, experience and particularly your work with children. This could include your classroom environment, pupils' work, planning, assessments etc. You will be expected to talk the panel through your portfolio for the first five minutes of your interview.

As stated in the main advert, this position is permanent and this academic year will be to support within Year 3, although there will be opportunity to move year groups in future years.

Applicants who have not been contacted by Friday 6th September should assume that their application has not been successful on this occasion.

Visits to our school are warmly welcomed. However, due to the holidays the only date available for a tour will be at 10am on Monday 2nd September. Please email the school to book an appointment.

Applicants can also contact me via the school email address with any questions regarding the position.

Thank you for your interest in the vacancy advertised. Everyone at Usworth Colliery Primary is extremely supportive, committed and hardworking. We are looking for candidates, who are highly motivated and challenged by the prospect of working in this well regarded and friendly school. We are a school that expects extremely high standards from all staff and pupils. We have a philosophy of team work and a clear vision for continued success.

We look forward to receiving your application and meeting you.

Yours sincerely,

Gary Wright (Headteacher)

Usworth Colliery Primary school opened in 1929. The school is a traditional building that has undergone significant refurbishment over the last 10 years and we continue to make changes to meet the needs of Education in the 21st Century. This has improved security, access and the general quality of environment for staff, pupils and the wider community.

There are currently 400 pupils on roll, all in single age classes. This two-form entry intake has remained stable over the last six years with an increase in pupil numbers resulting in some year groups being over- subscribed. We have a successful resource provision for 13 pupils with ASD from the Local Authority and have a Thrive provision to support the most vulnerable pupils within our school who struggle to manage their behaviour.

There are 24 members of teaching staff including the Headteacher. Teaching staff are supported by 15 teaching assistants.

In addition to a school business manager, we employ a school administrator, a finance officer and a Family Liaison/Attendance Officer. We have a caretaker and 6 lunchtime supervisory assistants. Cleaners and kitchen staff are employed through a private company. We employ an ICT technician for 0.5 days a week and a Counsellor for 2 days a week. All of the above make a significant and valuable contribution to the overall work and success of the school.

The school is fortunate to have a dynamic and supportive governing body that plays an important role in the life of the school. Parental and community support for the school is very good, but we are always looking at ways to develop links.

The senior management team currently consists of Headteacher, Deputy Headteacher, Assistant Headteacher and four other staff, including Core Subject Leaders.

You can find further information about the school through our website (particularly the weekly newsletters).