



## Teaching Assistant - Grade 2 PERSON SPECIFICATION

CATEGORY	ESSENTIAL	DESIRABLE
APPLICATION	<ul style="list-style-type: none"> <li>Supported in reference</li> <li>Well-structured supporting statement</li> </ul>	
QUALIFICATIONS	<ul style="list-style-type: none"> <li>NNEB, BTEC National Diploma, NVQ Level 2/3, Cache Level 3, STAC or an equivalent qualification.</li> </ul>	<ul style="list-style-type: none"> <li>Any additional relevant qualification or training, for example in relation to Special Educational Needs/ safeguarding.</li> </ul>
EXPERIENCE	<ul style="list-style-type: none"> <li>Worked successfully with children.</li> </ul>	<ul style="list-style-type: none"> <li>Worked successfully with children in other setting.</li> <li>Worked successfully with SEN children.</li> </ul>
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none"> <li>How children develop.</li> <li>How to support children with SEN.</li> <li>How to motivate pupils to complete directed tasks and make progress.</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge &amp; understanding of strategies used to support pupils with learning difficulties.</li> </ul>
SKILLS	<ul style="list-style-type: none"> <li>Good communication skills, both written and oral, in a variety of situations.</li> <li>Ability to work co-operatively with others.</li> <li>Ability to display children's work.</li> <li>Work with individual children or small groups of children.</li> <li>Work effectively with colleagues, management and all</li> </ul>	<ul style="list-style-type: none"> <li>Willingness to undertake further training</li> <li>Differentiate tasks and activities making goals clear and achievable.</li> <li>Be able to think outside the box.</li> </ul>

	<p>school stakeholders.</p> <ul style="list-style-type: none"> <li>♦ Manage children's behaviour in a positive manner.</li> <li>♦ Good organisational skills.</li> <li>♦ To be able to support self - help skills (eg toileting) and to administer medication.</li> <li>♦ Ability to think on your feet.</li> <li>♦ Make teaching resources.</li> <li>♦ Encourage and develop communication and pupil's social skills.</li> <li>♦ Use initiative within ethos of the team</li> <li>♦ Apply the nursery behaviour management system effectively.</li> <li>♦ Monitor, record and make basic assessments about children's progress.</li> <li>♦ Good ICT Skills.</li> <li>♦ Willingness to undertake activities necessary in children's development of social skills.</li> <li>♦ Work within a team to assess and develop skills, set targets and create opportunities for children to make progress.</li> </ul>	
PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> <li>♦ A genuine passion and enjoyment for working with children.</li> <li>♦ Ability to demonstrate enthusiasm.</li> <li>♦ Caring and sensitive attitude towards children, parents and staff.</li> <li>♦ Excellent interpersonal skills.</li> <li>♦ Well organised.</li> <li>♦ Ability to use initiative.</li> <li>♦ Calmness, motivation, initiative, flexibility, positive nature, empathy, confidentiality.</li> <li>♦ Flexibility and adaptability in order to be able to mix and work with a wide range of people.</li> <li>♦ Sense of humour/fun.</li> <li>♦ A degree of resilience.</li> <li>♦ An excellent team player.</li> </ul>	