



Job Profile

Higher Level TEACHING ASSISTANT (Ethnic Minority and Traveller Achievement Service)

Grade G

Group: Care Wellbeing & Learning

Service: Learning & Schools

Location: Dryden Centre

Line Manager: EMTAS Manager

Car User Status: Casual

Job Purpose

To work with families from the Gypsy, Roma and Traveller Communities, schools and settings to support access to education. Facilitate equality of access to high quality learning opportunities and ensure full access and participation and improved learning outcomes.

The key roles of this post will include:

1. To work with children and young people to help overcome barriers to learning and promote equal opportunities and race equality policies in relation to travellers.
2. To work in collaboration with other services and departments to support the inclusion of children and young people from the Traveller community.
3. To support access in educational placements through contributing towards service level agreements in place with EMTAS.
4. To provide time limited integration/academic support and deliver learning activities (where appropriate) for newly placed children/young people from the Traveller community.
5. Deliver training and awareness raising about Traveller lifestyle and culture to schools and other institutions/services.
6. To organise and manage appropriate learning environment, strategies and resources to support effective access to learning.
7. To establish productive working relationships with children and young people and their families, challenge and motivate them, promote and reinforce self-esteem, act as a role model and set high expectations.
8. To provide feedback (verbal/written or both) to children and young people in relation to their progress, achievement, and behaviour.



9. To maintain effective internal and external relationships to assist in the co-ordination of the requirements of children and young people from the Traveller Community, and their families.
10. To work within a multi-agency framework to support inclusion and access in accordance with the relevant legislation, guidance and local policies.
11. To maintain all records required by schools, settings and EMTAS to enable monitoring of quality, delivery and outcomes.
12. To make a positive contribution towards raising awareness of the Traveller Community and culture throughout the school/setting by leading peer awareness sessions (whole class, year group, whole school) to promote inclusion.
13. To engage with meetings and reviews as appropriate.
14. To support home/school liaison, EHE and attendance.
15. To undertake continuous professional development, where necessary, to build individual and team flexibility to respond to service demand.
16. To undertake training relevant to the role.
17. To adhere to the policies and overall ethos of each school and setting worked in.
18. To understand, attend appropriate training and operate in accordance with safeguarding and child protection requirements.
19. Such other duties allocated appropriated to the grade of the post.



Knowledge & Qualifications

Essential:

Knowledge

- Good understanding of the principles of child development, learning processes and barriers to learning
- Working knowledge of national/early years curriculum and other learning programmes and strategies
- Knowledge of current legislation including Child Protection policy and procedures and issues surrounding equality and inclusion

Experience

- Working with children and young people in an educational setting supporting inclusion
- Working with a range of professionals in relation to minority ethnic communities
- Maintaining accurate records and presenting information clearly and concisely

Qualifications

- Meet the Higher-Level Teaching Assistants Standards or equivalent qualification
- Full driving license and access to a car or means of mobility support

Desirable:

Knowledge

- Ability to extend desirable learning outcomes to suit individual children and young people

Experience

- Working with Gypsy, Roma and Traveller communities
- Coaching and modelling to other staff

Qualifications

- Full first aid qualification



Competencies

Customer Focus

Puts the customer first and provides excellent service to both internal and external customers

Communication

Uses appropriate methods to express information in a clear and concise way to make sure people understand

Team Working

Works with others to achieve results and develop good working relationships

Making things happen

Takes responsibility for personal organisation and achieving results

Flexibility

Adapts to change and works effectively in a variety of situations

Learning and Development

Actively improves by developing and applying new skills and knowledge and learns from past experiences