

PERSON SPECIFICATION
E= Essential, D = Desirable

	E	D
Skills/Abilities		
Able to lead and self-manage own workload to deadline and quality standards	✓	
Able use resources effectively to ensure pupils make strong progress	✓	
Able to demonstrate understanding of complex problems and apply in depth knowledge to address them		✓
Able to supervise work of students	✓	
Able to set targets and monitor progress	✓	
Able to positively influence student behaviour by supporting, motivating and encouraging.	✓	
Able to build good working relationships by having a positive impact on all stakeholders.	✓	
Good communication skills, able to clarify and explain instructions clearly	✓	
Effective use of ICT and ability to work with and analyse data	✓	
Knowledge and Understanding		
Knowledge of a range of educational needs and how to support these	✓	
Experience		
Experience of identifying, planning and managing successful Interventions for AEN pupils	✓	
Experience of supporting AEN pupils social and emotional development	✓	
Qualifications		
Education equivalent to A-level standard	✓	
Degree or other higher qualifications		✓
Training in child development / pastoral care / educational psychology / other		✓
Evidence of recent in-service training		✓
First aid qualification /willingness to undertake training to become a first aider	✓	
Attributes		
Commitment to an ethos of high standards, personal fulfilment, academic success and to improving the life chances of young people	✓	
Pro-active approach to resolving issues and ability remain calm under pressure		✓
Discretion and diplomacy	✓	