



# South Tyneside Council

## CHILDREN, ADULTS AND HEALTH

### PERSON SPECIFICATION

**POST TITLE:** Tutor (PVS Vocational Centre)

**GRADE:** Band 6

	Essential	Desirable	Method of assessment
<b>Qualifications / Training</b>			
Have appropriate professional qualification to teach Welding course to level 2	✓		Application Form
Have appropriate professional qualification to teach Performing Engineering Operations course to level 2	✓		Application Form
Have a recognised teaching qualification at minimum Level 3 or be willing to work towards achieving a Level 4 qualification within 2 years of appointment	✓		Application Form
Level 2 qualification in IT or significant relevant experience		✓	Application Form
Level 2 Maths and English or be willing to work towards achieving these within the first year of appointment		✓	Application Form
Broad portfolio of professional and personal development	✓		Application Form
Ability to deliver Functional Skills in English and Mathematics		✓	Application Form
<b>Experience</b>			
Experience of working within the Engineering sector and/or the Engineering education sector	✓		Application Form / Interview
Experience of dealing with Engineering companies within the Manufacturing sector		✓	Application Form
Experience of using learning technologies		✓	Application Form
Experience of working in the Learning and Skills Sector		✓	Application Form
Experience of delivering employability skills	✓		Application Form / Interview
Evidence of implementing effective and appropriate strategies for maintaining good classroom management and learner behaviour		✓	Interview
Line Management experience ideally within the teaching and learning environment (Team Leader roles)		✓	Application Form

	Essential	Desirable	Method of assessment
<b>Skills and Knowledge</b>			
Ability to teach consistently to a good standard	✓		Interview
Ability to plan teaching and learning programmes which meet learners' individual needs	✓		Interview
Excellent communication skills both verbally and written	✓		Application Form / Interview
Excellent administration and organisational skills	✓		Interview
Ability to use IT skills to a good standard	✓		Application Form / Interview
Ability to manage own time and personal resources effectively	✓		Application Form / Interview
Ability to work in collaboration with managers or the rest of the team to solve problems and make decisions	✓		Interview
A thorough understanding of pathways to employment, barriers to learning and the importance of Functional Skills for disadvantaged and vulnerable	✓		Interview
Good written and verbal communication skills	✓		Application Form / Interview
Understanding of relevant Health and Safety requirements	✓		Application Form / Interview
Ability to respond well to innovation and change	✓		Application Form / Interview
Up to date knowledge of and insight to future developments within the Engineering sector	✓		Interview
<b>Attributes / Other Requirements</b>			
Committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff to share this commitment	✓		Interview
Reliable and conscientious approach to work with a commitment to professional development	✓		Interview
Able to work alone and as part of a team	✓		Interview
Able to obtain a satisfactory DBS clearance	✓		DBS check
Committed to the principles of equality and diversity	✓		Interview

	Essential	Desirable	Method of assessment
Flexible approach to working, including the ability to work evenings and weekends if required	✓		Interview