



South Tyneside Council

CHILDREN, ADULTS AND HEALTH

PERSON SPECIFICATION

POST TITLE: Service Manager - Placements Service

GRADE: SM2

	ESSENTIAL	DESIRABLE	METHOD OF ASSESSMENT
Educational Attainment	<ul style="list-style-type: none"> An appropriate professional social work qualification 	<ul style="list-style-type: none"> Practice Teachers Award Management qualification PQ childcare related qualification 	<ul style="list-style-type: none"> Application form Certificates
Work Experience	<ul style="list-style-type: none"> Experience of services for children and young people, as per government guidance Experience of developing services to meet care needs and trends e.g. fostering services, children's residential homes Supervision of staff and students Substantial evidence of multi-agency working Experience of consulting with service users Ability to be flexible and manage competing priorities Experience of managing change 	<ul style="list-style-type: none"> Experience at a senior level within a large Organisation Experience of management of childcare service Experience of Quality Assurance Management Experience of Business planning Experience of managing budgets Experience of leading or chairing multi-agency partnerships Experience of project management Experience of working with national and regional inspectorate bodies to ensure that services are compliant with legislative recommendations Demonstrable experience of improving the life chances and outcomes for vulnerable children and young people 	<ul style="list-style-type: none"> Application form Interview References
Knowledge/ Skills/ Aptitudes	<ul style="list-style-type: none"> Knowledge of childcare legislation, policy and practice guidance Knowledge of specific childcare legislation and practice relevant to the post Ability to develop positive working relationships with 	<ul style="list-style-type: none"> Knowledge of education and leisure services to promote good outcomes for children/young people and their carers 	<ul style="list-style-type: none"> Interview References Presentation

	<p>a range of customers, colleagues and external agencies</p> <ul style="list-style-type: none"> • Leadership skills • Excellent organisational and communication skills and presentation skills • Knowledge and awareness of budget management • Knowledge of regulatory frameworks relevant to the post 		
Disposition	<ul style="list-style-type: none"> • High level of personal integrity • Non judgemental approach to service users and staff • Committed to the principles of equality & Diversity • Self-motivated and able to motivate others 		<ul style="list-style-type: none"> • Interview • References
Circumstances	<ul style="list-style-type: none"> • Full current driving licence or access to means of mobility support • Able to provide advice and support outside of normal working hours if required • Able to work flexible working hours is required • Enhanced clearance from the Disclosure and Barring Service 		<ul style="list-style-type: none"> • Application form • Interview • DBS check