# **PERSON SPECIFICATION: TECHNICAL SUPPORT OFFICER – ROAD SAFETY POST REFERENCE: SR-106585**

# **Hartlepool Borough Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. This post is subject to safer recruitment measures, including a Disclosure and Barring Service (DBS) check.**

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| REQUIREMENTS | ESSENTIAL CRITERIAPlease indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R)  | DESIRABLE CRITERIAPlease indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) |
| * **Educational/vocational/ occupational qualifications and/or training**
* **Specific qualifications (or equivalents)**
 | Ability to competently ride a bike (F,I) | Be a National Standard qualified cycling instructor (F) (I)Qualifications in health and safety or road safety (F,I)Training qualification (F,R,I)Experience of working in education (F,I,R)Road Safety Officer Phase II or equivalent (F, I) |
| * **Work or other relevant experience**
 | Experience of supervising, mentoring and monitoring staff (F,I)Experience of completing risk assessments (F, I)Experience of administration of a technical discipline (F,I)Experience of working outdoors (F, I)Competent in the use Microsoft Office packages including the use of emails, Word and Excel. (F,I) | Previous experience of working with children and adults is preferred. (I,F,R)Experience of working in a road safety and sustainable travel environment (F,I, R) |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** |

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| * **Skills, abilities, knowledge and competencies**
 | An understanding and awareness of road and traffic environments. (F) (I) Knowledge of the Highway Code and road traffic legislation (F, I) | tieodeo |
| * + **General competencies**
 | Ability to work alone under your own initiative(I,R)Ability to work out of hours (F,I)Ability to work in all weather extremes (I,R)Enthusiastic with a positive attitude. (I,R)Willingness to travel to locations throughout Hartlepool, Cleveland and County Durham(I) | Access to transport (I) |
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Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.