# **PERSON SPECIFICATION: TECHNICAL SUPPORT OFFICER – ROAD SAFETY POST REFERENCE: SR-106585**

# **Hartlepool Borough Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. This post is subject to safer recruitment measures, including a Disclosure and Barring Service (DBS) check.**

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| REQUIREMENTS | ESSENTIAL CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) | DESIRABLE CRITERIA Please indicate in brackets after each criteria how this will be verified i.e. (F), (I), (T), (R) |
| * **Educational/vocational/ occupational qualifications and/or training** * **Specific qualifications (or equivalents)** | Ability to competently ride a bike (F,I) | Be a National Standard qualified cycling instructor (F) (I)  Qualifications in health and safety or road safety (F,I)  Training qualification (F,R,I)  Experience of working in education (F,I,R)  Road Safety Officer Phase II or equivalent (F, I) |
| * **Work or other relevant experience** | Experience of supervising, mentoring and monitoring staff (F,I)  Experience of completing risk assessments (F, I)  Experience of administration of a technical discipline (F,I)  Experience of working outdoors (F, I)  Competent in the use Microsoft Office packages including the use of emails, Word and Excel. (F,I) | Previous experience of working with children and adults is preferred. (I,F,R)  Experience of working in a road safety and sustainable travel environment (F,I, R) |
| **ESSENTIAL/DESIRABLE CRITERIA WILL BE VERIFIED BY: F = FORM I = INTERVIEW T = TEST(S) R = REFERENCE(S)** | | |

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| * **Skills, abilities, knowledge and competencies** | An understanding and awareness of road and traffic environments. (F) (I)  Knowledge of the Highway Code and road traffic legislation (F, I) | tieodeo | |
| * + **General competencies** | Ability to work alone under your own initiative(I,R)  Ability to work out of hours (F,I)  Ability to work in all weather extremes (I,R)  Enthusiastic with a positive attitude. (I,R)  Willingness to travel to locations throughout Hartlepool, Cleveland and County Durham(I) | Access to transport (I) | |
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Please note all appointments within Hartlepool Borough Council are subject to a declaration of medical fitness by the Council’s Occupational Health Service (having made reasonable adjustments in line with the Equality Act (2010) where necessary.