



## **JOB DESCRIPTION – EARLY YEARS TEACHER (FOR NURSERY ONLY)**

### **Purpose**

The Early Years Teacher at Waverley Primary School Nursery will carry out the duties of an Early Years Teacher, in accordance with the Teachers' Standards and other relevant statutory provisions, and carry out other such associated duties as assigned by the Headteacher and the SLT.

The Early Years Teacher will be responsible for the provision for the Rising 3s and 3-4 year olds at Waverley Primary School Nursery under the direction of the Headteacher.

### **Professional responsibilities:**

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the areas of learning for **Early Years Foundation Stage** in line with the policies of the school.
- To facilitate, support and monitor the overall progress and development of EYFS pupils and designated groups of pupils (FSM, SEND etc.) Prepare and implement PCPs and EHCPs for individual pupils.
- To foster a learning environment and educational experience which provides pupils with the opportunity to fulfil their individual potential.
- To share in the development of the EYFS curriculum, courses of study, teaching materials, teaching programmes, methods of teaching and assessment and their review.
- To support and contribute to the school's responsibility for safeguarding and protecting children.

### **Responsible for:**

- Co-operation and close liaison with parents and guardians, professionals within Early Years Foundation Stage and the wider school, including fellow staff and colleagues from external agencies (for example, specialist teachers from the LA support services, health professionals and social workers).
- Working with others to plan and coordinate work both indoors and outdoors.
- Motivating and stimulating children's learning abilities encouraging learning through experience.
- Liaising with the all EYFS staff to ensure the smooth transition between Nursery and Reception.

### **Generic responsibilities:**

- Teaching all areas of the foundation stage, which is focused on helping the children achieve age related expectations at the end of Nursery and to make at least expected progress from their baseline entry assessment;
- To be part of a team to plan, prepare and evaluate all aspects of EYFS provision;
- Providing pastoral care and support to children and providing them with a secure environment in which to learn;
- Developing and producing visual aids and teaching resources;

- Organising learning materials and resources and making imaginative use of resources;
- Assisting with the development of children's personal/social and language abilities;
- Supporting the development of children's basic skills, including physical coordination, speech and communication;
- Encouraging children's mathematical and creative development through stories, songs, games, drawing and imaginative play;
- Developing children's curiosity and knowledge;
- Working with others and contributing to the strong and experienced team ethos of the school, to plan and coordinate work both indoors and outdoors;
- Sharing knowledge gained with other practitioners and parents;
- Observing, assessing and recording each child's progress and preparing reports for external agencies;
- Attending in-service training;
- Attend assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after the school session;
- Ensuring the health and safety of children and staff is maintained during all activities, both inside and outside the nursery/school;
- Keeping up to date with changes in the curriculum and developments in best practice;
- To be adaptable, flexible and have a sense of fun and humour.

**Other duties:**

- To play a full part in the life of the school community, and support its distinct ethos.
- To follow and actively promote all of the school's policies and procedures.
- To comply with health and safety policy and undertake risk assessments as appropriate.
- To actively pursue own personal and professional development and support the development of others.
- Include any other activities to support the Headteacher and SLT fulfilling their duties and statutory obligations.