**JOB DESCRIPTION**

**REGENERATION AND NEIGHBOURHOODS DEPARTMENT**

**JOB TITLE:** SCHOOL CROSSING PATROL WARDEN (CASUAL)

**DIVISION:** ROAD SAFETY UNIT

**GRADE:** BAND 4 (SPINAL COLUMN POINT 12) £17,173.00 PA PRO RATA

(CASUAL WORK TERM TIME ONLY)

**RESPONSIBLE TO:** TECHNICAL SUPPORT OFFICER – ROAD SAFETY

**POST REFERENCE:**  SR-103192

**Purpose of Post**

To ensure the safety of children, parents and other adults crossing the road at a designated point between specified times. The discharge of these duties must not be to the detriment of the welfare of other road users.

**Main Duties and Responsibilities**

1. To provide School Crossing Patrol cover at one of the designated school crossing sites in the morning and afternoon during school times.
2. To carry out the Council’s policy with regard to the School Crossing Patrol Service which includes strict adherence to all Health and Safety Procedures.
3. To use all uniform and equipment provided for the safety of yourself, children and all other members of the public, especially when stopping traffic on the highway.
4. Maintain control over pedestrians who are awaiting your instructions to cross.
5. Report any problems and difficulties to the Technical Support Officer – Road Safety.
6. Any other duties of a related nature which might be reasonably required and allocated by the Technical Support Officer – Road Safety.

Changes

Over time Council services change and develop. This can impact upon the main duties and responsibilities of the role, and subsequently the post holder, who will be required to adapt. Any changes will be appropriate to the grading of the post and will be made in discussion with the post holder.

Date: January 2019

**HARTLEPOOL BOROUGH COUNCIL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULTS. AS THIS POST IS SUBJECT TO SAFER RECRUITMENT MEASURES A DISCLOSURE AND BARRING SERVICE (DBS) CHECK WILL BE REQUIRED.**