



Job Profile

Driver Support Worker

Grade D

Group: Care Wellbeing & Learning
Service: Adult Social Care
Location: Day Services
Line Manager: Day Services Manager
Car User Status: Casual

Job Purpose

To enable and support people with a disability to access activities and support them in relation to their needs, from within a building base and in the community

The key roles of this post will include:

1. To drive a vehicle, either mini bus/people carrier or own vehicle to enable service users to access the community.
2. To support service users to safely use the vehicle, taking into consideration their moving and handling and other support needs.
3. To support and assist service users and staff in relation to activities both within a building base and in the community.
4. To assist more senior staff under direction and support within a service base and in the community.
5. To support all service user needs, which will include day-to-day personal care needs, help with eating, using the toilet, behavioural and emotional needs. Assisting alongside other staff to meet social, educational and employment needs.
6. To communicate and interact positively with other professionals, users and their carers.
7. To work flexible hours when required which may involve early mornings, evenings / weekends.
8. To maintain vehicle care and maintenance checks as outlined in “Drivers Handbook”.
9. To work flexibly across Adult Provider Services when required.
10. To participate in training as advised by Line Manager.
11. Any other duties allocated that are appropriate to the grade of the post.



Knowledge & Qualifications

Essential:

Knowledge

- Knowledge of service user group and relevant legislation

Experience

- Experience of managing personal care
- Supporting people who have a disability
- Communicating at all levels with colleagues, carers and other professionals

Qualifications

- Full UK driving licence with no penalty points
- Prepared to pass Local Authority minibus assessment
- Willingness to attain the Care Certificate

Desirable:

Qualifications

- Drive a D1 category vehicle (mini bus)
- Possess Level 2 Health and Social Care Diploma or equivalent qualification



Competencies

Customer Focus	Puts the customer first and provides excellent service to both internal and external customers
Communication	Uses appropriate methods to express information in a clear and concise way to make sure people understand
Team Working	Works with others to achieve results and develop good working relationships
Making things happen	Takes responsibility for personal organisation and achieving results
Flexibility	Adapts to change and works effectively in a variety of situations
Learning and Development	Actively improves by developing and applying new skills and knowledge and learns from past experiences